

# Nevada State Board of Dental Examiners



2651 N. Green Valley Pkwy, Ste. 104 • Henderson, NV 89014 • (702) 486-7044 • (800) DDS-EXAM • Fax: (702) 486-7046

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## **Budget & Finance Committee Meeting**

### **Meeting Date & Time**

Wednesday, March 5, 2025  
6:00 p.m.

### **Meeting Location**

Nevada State Board of Dental Examiners  
2651 N. Green Valley Pkwy, Ste. 104  
Henderson, NV 89014

### **Video Conferencing/ Teleconferencing Available**

**To access by phone, +1(646) 568-7788**

**To access by video webinar,**

**<https://us06web.zoom.us/j/83125447861>**

**Webinar/Meeting ID#: 831 2544 7861**

**Webinar/Meeting Passcode: 408404**

### **PUBLIC NOTICE:**

**Public Comment by pre-submitted email/written form and Live Public Comment by teleconference** is available after roll call (beginning of meeting and prior to adjournment (end of meeting). Live Public Comment is limited to three (3) minutes for each individual.

Members of the public may submit public comment in written form to: **Nevada State Board of Dental Examiners, 2651 N. Green Valley Pkwy, Ste. 104, Henderson, NV 89014; FAX number (702) 486-7046; e-mail address [nsbde@dental.nv.gov](mailto:nsbde@dental.nv.gov)**. Written submissions received by the Board on or before **Tuesday, March 4, 2025, by 4:00 p.m.** may be entered into the record during the meeting. Any other written public comment submissions received prior to the adjournment of the meeting will be included in the permanent record.

The Nevada State Board of Dental Examiners may: 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. *See* NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. *See* NRS 233B.126.

Persons/facilities who want to be on the mailing list must submit a written request every six (6) months to the Nevada State Board of Dental Examiners at the address listed in the previous paragraph. With regard to any board meeting or telephone conference, it is possible that an amended agenda will be published adding new items to the original agenda. Amended Nevada notices will be posted in compliance with the Open Meeting Law.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board, at (702) 486-7044, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

Pursuant to NRS 241.020(2) you may contact at (702) 486-7044, to request supporting materials for the public body or you may download the supporting materials for the public body from the Board's website at <http://dental.nv.gov> In addition, the supporting materials for the public body are available at the Board's office located at 2651 N. Green Valley Pkwy, Ste. 104, Henderson, NV 89014.

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**Note:** Asterisks (\*) "For Possible Action" denotes items on which the Board may take action.

**Note:** Action by the Board on an item may be to approve, deny, amend, or table it.

**1. Call to Order**

**a. Roll Call/Quorum**

Board Secretary Treasurer and Budget and Finance Chairperson Dr. Streifel called the Budget and Finance Committee Meeting to order at or around 6:00 PM.

Board Members' Present: Dr. Streifel, Dr. Hock, Dr. Kim, Ms. McIntyre

Board Members' Absent: Mr. Pontoni

Board Staff Present: Director Higginbotham, Arielle Cymerman, Marissa Kelley

**2. Public Comment (Live public comment by teleconference and pre-submitted**

**email/written form**): The public comment period is limited to matters specifically noticed on the agenda. No action may be taken upon the matter raised during the public comment unless the matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to three (3) minutes as a reasonable time, place and manner restriction, but may not be limited to based upon viewpoint. The Chairperson may allow additional time at his/her discretion.

Members of the public may submit public comment via email to [nsbde@dental.nv.gov](mailto:nsbde@dental.nv.gov), or by mailing/faxing messages to the Board office. Written submissions received by the Board on or before Tuesday, March 4, 2025, at 4:00 p.m. may be entered into the record during the meeting. Any other written public comment submissions received prior to the adjournment of the meeting will be included in the permanent record.

In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

No public comment.

**3. Chairman's Report: Daniel Streifel, DDS (For Possible Action)**

**a. Request to Remove Agenda Item(s) (For Possible Action)**

No action on this agenda item.

**b. Approve Agenda (For Possible Action)**

Dr. Hock made a motion to approve the agenda, and it was seconded by Dr. Kim. All members present voted to approve the agenda.

**4. Old Business: (For Possible Action)**

No action on this agenda item.

**5. New Business:** (For Possible Action)

**a. Review, Discussion and Possible Recommendation of the Budget & Finance Committee Bylaws – NRS 631.190** (For Possible Action)

Dr. Hock made a motion to approve the Budget and Finance Committee Bylaws and to recommend approval to the full board, and it was seconded by Dr. Kim. All members voted to approve the Budget and Finance Committee Bylaws.

**b. Review and Discussion of the FY2024 Audit Findings and Solutions – NRS 631.190** (For Informational Purposes Only)

**i. FY24 NSBDE Financial Statements**

Director Higginbotham informed the committee that the timeline to close out end-of-month financials is improving as we continue to improve the procedures for receipts and disbursements.

**ii. FY24 Audit Findings**

Director Higginbotham informed the committee that the Board Staff are actively working with the CPA and auditors to address the FY24 Audit Finding in preparation for the FY25 Audit. Director Higginbotham communicated that the auditors said 4 findings or less would be a great turnaround for FY25 based on historical audit findings.

**c. Review, Discussion and Possible Recommendation of the NAC Schedule of Fee Adjustments – NAC 631.029; NRS 631.190** (For Possible Action)

Director Higginbotham presented the proposed schedule adjustments below.

<b>Fee Description</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Impact on Annual Budget</b>
Application fee for an initial license to practice dentistry (passed WREB or approved clinical exam)	\$1,200	\$1,300	\$20,000
Application fee for an initial license to practice dental hygiene	\$600	\$700	\$10,000
Biennial renewal fee for a permit to administer general anesthesia, moderate sedation or deep sedation	\$200	\$500	\$75,000
Biennial license renewal fee for a general license or specialists license to practice dentistry	\$600	\$700	\$115,000
Biennial license renewal fee for a general license to practice dental hygiene	\$300	\$400	\$80,000
Annual license renewal fee for a limited license to practice dentistry or dental hygiene	\$200	\$275	\$1,125

Reinstatement fee for a suspended license to practice dentistry or dental hygiene	\$300	\$375	\$1,125
Reinstatement fee to return an inactive, retired, or disabled dentist or dental hygienist to active status	\$300	\$375	\$1,125

Director Higginbotham informed the committee that the proposed adjustment would generate an estimated \$303,375 annually.

Director Higginbotham informed the committee that the Board net position decreased by and estimated \$486,000 in FY24 and the remaining \$180,000 recoupment from the net position loss could potentially be achieved through operational improvements.

Dr. Hock, Dr. Streifel, Dr. Kim, and Ms. McIntyre communicated that a fee adjustment is overdue, and the last adjustment occurred in the 1980's.

Dr. Hock made a motion to approve the proposed schedule of fee adjustments, and it was seconded by Ms. McIntyre. All members present voted to approve.

**d. Discussion of the FY2025 Audit Preparation and Schedule – NRS 631.190** (For Informational Purposes Only)

Director Higginbotham informed the committee that the Board Staff will start coordinating the FY25 Audit in June 2025, seek Board approval for the auditors' scope of work in July 2025, and initiate the audit in August 2025.

- 6. Public Comment (Live public comment by teleconference):** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to three (3) minutes as a reasonable time, place and manner restriction but may not be limited based upon viewpoint. The Chairperson may allow additional time at his/her discretion.

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No public comment.

**7. Announcements:**

No announcements.

**8. Adjournment:** (For Possible Action)